

**BOARD OF PUBLIC WORKS AND SAFETY  
MONDAY, FEBRUARY 11, 2019  
AT 9 AM**

Members present James Trimble, Cary Sparks and Bob All; Jonathan Stinson and Roland Shelton were absent.

**OLD BUSINESS**

**1. Approve Minutes from Board of Public Works and Safety Meeting January 28, 2019**

Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**NEW BUSINESS**

**1. Request from Terre Haute Fire Department to seek a eight (8), nine (9) or ten (10) year Financial Lease for \$1,405,978.48 to purchase One (1) Pierce Platform Truck**

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board. Proposal will be due and opened on the 25<sup>th</sup> of February.

**2. Request from the Terre Haute Police Department to seek a Four (4) year Financial Lease for \$365,124.00 to Purchase Vehicles**

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board. Proposals will be due and opened on the 25<sup>th</sup> of February.

**3. Material Testing Contract with Patriot Engineering**

This is a renewal of the yearly contract with Patriot Engineering for misc. material testing on various projects throughout the year. This contract is on an on call, as needed basis with a not to exceed budget of \$5,000. Based on positive recommendations from the Department of Engineering and Legal Office Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

**4. Valic Agreement**

City Legal informed the Board this is an enhancement to the current contract, adding no administrative fees, no charges on surrenders and withdrawals. No charges on in-service transfers to other carriers. In-service transfers from the Fixed Account Plus investments option limited to 20% per year (for a total disbursement –a five year period) Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**5. Payroll**

Cary Sparks made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**6. PO Registers**

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**7. Request from Terre Haute Symphony Orchestra to close Eagle from 7<sup>th</sup> to 9<sup>th</sup> on April 11<sup>th</sup> from 7 AM to 1 PM**

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

**8. Request from Terre Haute Convention & Visitors Bureau to close 1<sup>st</sup> Street from Sycamore to Cherry, Chestnut from 1<sup>st</sup> to 2<sup>nd</sup> and Eagle from 1<sup>st</sup> to 2<sup>nd</sup> beginning May 10<sup>th</sup> at 6 AM until May 12<sup>th</sup> at 8 PM**

David Patterson asked the Board to table he had some additional information to add to this request. Bob All made a motion to table; this was seconded by Cary Sparks and tabled by the Board.

**9. Request from Terry's Empire Barber Shop to use the Sidewalk in front of his business for events**

Cary Sparks made a motion to table until some questions could be answered; this was seconded by Bob All and tabled by the Board.

**10. Request from GAM3 to install a bike rack in the Right of Way in front of his business at 430 South 7<sup>th</sup> Street**

Based on a positive recommendation from the Department of Engineering Bob All made a motion to approve as long as five (5) feet of sidewalk is left for public use, bike rack is installed by a licensed bonded right-of-way contractor, a right-of-way permit is purchased and insurance is in place; this was seconded by Cary Sparks and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by Bob All and approved by the Board.

Robin A Drummy, Administrator  
BOARD OF PUBLIC WORKS AND SAFETY

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY FEBRUARY 25<sup>TH</sup> AT 9 AM**